



HIGHER EDUCATION BURSARY

2018:19

The Higher Education bursary is available to a limited number of students studying a degree level programme at Guildford College or Merrist Wood College. Students must meet the following eligibility criteria:

- a) Be on the **first year** of a foundation degree, honours degree, HNC or HND programme
- b) **Full-time** learners must be in receipt of the full maintenance loan *or*
- c) **Part-time** learners must provide evidence of family income under £25,000 *or*
- d) Students who studied their Level 3 programme at Guildford College, Merrist Wood College or Farnham Sixth Form College who have **progressed** on to one of the programmes above must provide evidence that they are in receipt of the full maintenance loan and have a family income of less than £42,620.

Students who have received the bursary before are not eligible.

The bursary of £1000 will be split into 2 payments across the academic year and will be subject to sufficient attendance and academic progress on the part of the student. Application is not a guarantee of award. A limited number of awards are available.

Funds are not unlimited. Applications will be processed in the order they are received. The application process will be closed once the funding has been used.

Date Received:	Award amount:
For office use only:	

1. PERSONAL DETAILS	
Forenames:	Surname:
Date of Birth: DD/MM/YYYY	Age on 31 August 2018:
Address:	Telephone number:
	Student ID number:
Postcode:	E-mail address:

Please indicate who you permanently live with/contributes to your household income (not just during term-time)*:

Parent/Guardian Spouse/Partner I live alone Other – Please specify

Please confirm you are a 'home' tuition fee paying student (i.e. not paying international fees):

Yes No

*Please note that if you are under the age of 25, your parental income will be taken into account when assessing your application, unless you meet Student Finance England's criteria to be considered as an independent student. For further details, please see:

www.direct.gov.uk/en/EducationAndLearning/UniversityAndHigherEducation/StudentFinance/Gettingstarted/DG_171579

2. COURSE DETAILS

Course Title:

Is this your 1st year: Yes No

Are you are studying: Full-time Part-time

HND Foundation Degree Degree HNC

Have you received assistance from the HE Bursary before?

Yes No

3. FAMILY INCOME

In order to ensure that you are in receipt of the full level of support you may be entitled to we need to know your household income.

You will be required to provide evidence of your family income. This may be in the way of Working/Child Tax Credit forms for 2018-19, bank statements, P60 forms, and payslips from the last 3 months. Please submit these along with your application.

PLEASE STATE YOUR FAMILY INCOME*

*For dependent students under the age of 25 years, this will be parental earnings. For independent students, household income will take into consideration the earnings of your partner if applicable.

SUPPORT FROM STUDENT FINANCE ENGLAND:

Please confirm you are in receipt of the maximum Maintenance Loan from Student Finance England and have **attached a copy** with this application form:

Yes No

YOU MUST BE IN RECEIPT OF A MAINTENANCE LOAN TO BE ELIGIBLE FOR A BURSARY. Please provide a copy of your letter from Student Finance England (all pages) for the academic year 2018/19.

5. DECLARATION

I can confirm that the information I have given on this application is correct. I understand that if I have declared false information the College may take action against me to reclaim any financial support given. I understand that the College may withhold bursary payment if my College attendance record is low. I give my consent to the College to process this information in accordance with the Data Protection Act 1998.

Student Signature:

Date:

This form is available in other formats on request

Please return completed HE Bursary application form, family income evidence and a copy of Student Finance England letter (both pages) to: Student Financial Support, Guildford College Group, Stoke Road, Guildford, Surrey, GU1 1EZ

Incomplete applications will not be processed and will be returned to the applicant.